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DeCAIR Steering Committee

Meeting 4

May 21, 2021 (10:00 – 11:30)

Zoom Meeting

Developing Curricula for Artificial Intelligence and Robotics (DeCAIR)
618535-EPP-1-2020-1-JO-EPPKA2-CBHE-JP

Attendance

- Gheith Abandah
 - Wafa Batayneh
 - Murad Alaqtash
 - Clovis Francis
 - Soubhi Abou-Chahine
 - Lucia Pallottino
 - Francesco Masulli
 - Jorge Casillas
 - Peter Eberhard
 - Dimos Papakonstantinou
- Also: Iyad, Musa, Ramzi, Mohammad, Adel, Issam, Mario, Sofia, Issam

Agenda

Status review and planning for the following work packages:

1. WP2: Development of new MSc and BSc programs in AIR
 - Presented by **Francesco**
2. WP5: Improving curricula of current MSc programs in JO and LB
 - Presented by **Mario**
3. WP6: Improving curricula of current BSc programs in JO and LB
 - Presented by **Jorge**
4. WP8: Establishing and developing AIR labs
 - Presented by **Sobhi**
5. WP10: Quality Assurance
 - Presented by **Sofia**

Date and time of next meeting

Minutes of the Meeting

1. WB2: Development of new MSc and BSc programs in AIR

- Francesco summarized progress and plans for WB2.
- Activity 2.1 was completed according to the schedule with only few days delay.
- It was agreed that the two focus groups established in the activity will serve also WP5 and WP6.
- The leaders of these focus groups can change when serving WP5 and WP6.
- The **focus groups should start work** as soon as possible to make sure that Activity 2.2 is done on time.

2. WB5: Improving curricula of current MSc programs in JO and LB

- Mario presented UST plan for WB5.
- The first activity is 5.1: Developing syllabi and content for added/modified courses in existing master programs in universities of partner countries.
- The 4 proposals from JU, JUST, LU, and BAU for 5.1 should be discussed in a virtual meeting.
- The virtual meeting date and time: **Fri 11/6/2021, 10:00-12:30 pm**
- Each proposal will take about 15 min to present the existing MSc program and 10 min to present to proposing improvements.

3. WB6: Improving curricula of current BSc programs in JO and LB

- Jorge presented UGR plans for WB6
- The first activity is 6.1: Developing syllabi and content for added/modified courses in existing bachelor programs in universities of partner countries.
- The 6 proposals from JO and LB for 6.1 should be discussed in virtual meetings in times coordinated with other project activities (see Slide 9).

4. WB8: Establishing and developing AIR labs

- Sobhi presented the progress on WB8.
- The formation of the Equipment Committee (EC) is **pending nominations from UNIPI and UNIGE**.
- The lists of needed equipment with justification has been received from the 5 JO and LB universities.
- It was agreed to **insert another column** in these lists for the budget in the proposal.
- There will be one tender in JO and one in LB by UJ. **BAU will prepare drafts for the tender calls**.
- The 5 lists will be discussed in the **first meeting of the EC** (Slide 9).
- Developing the detailed specs can be done in parallel to getting the approval from E+.

4. WB8: Establishing and developing AIR labs

- Plan for the coming virtual meetings of WP8, WP5, and WP6:
 - Fri 28/5: **WP8**, 9:30-12:00
 - Fri 4/6: WP8 (if needed)
 - Fri 11/6: **WP5**, 10:00-12:30
 - Fri 18/6: **SC Meeting** (time will be polled again)
 - Fri 25/6: **WP6**
 - Fri 2/7: WP6
 - Fri 9/7: WP6
- WP7 should be given priority and discussed in the next SC meeting.

5. WB10: Quality Assurance

- Sofia presented results of some QA activities.
 - Evaluation of SC Meeting 3 (23/4/2021)
 - WP2.1 events (30/4/2021 and 7/5/2021)
- The Quality Committee need to **review and approve the deliverable of WP1.6** and presented to the SC in the next meeting.
- It was suggested that we should give better attention do dissemination and a good way to do this at this stage is to have a campaign to **disseminate WP1.6 report** once it is approved.
- Also, need to develop some **promotion material** like brochures.
- We need every involved persons to participate in the QA evaluation questionnaires.

Next Meetings

- Tentative:
- Friday 18/6/2021 (10:00 am – 11:30 am, Amman time)
 - (9:00 am – 10:30 am, CEST – Central European Summer Time)
- A new time will be polled.

Thank you